



Volunteer Opportunities

Share Your Talent. Enhance Your Community

VOLUNTEER OPPORTUNITY DESCRIPTIONS:

Community Outreach & Development

Ideal candidates possess the zeal of a community activist, a demonstrated capacity in community development and fund-raising with excellent verbal and written communication skills. Volunteer should also view technology as essential to the execution of their tasks since they will, in a real sense, be serving as role models for media center participants.

Educational Activity

Ideal candidates possess the capacity to enhance existing programs and develop new projects for participants. Technology experience and or social services experience is a plus. Imagination and creativity are essential ingredients.

Administrative Support / Facilities & Equipment Management

In most cases the Administrative Support will be the first encounter most people will have with the center. Qualifications for this position are quite obvious: friendliness, patience, and a sense of order and decorum. Facilities and equipment management handle facility maintenance and improve the physical appearance and accessibility of the center for people with disabilities and functional limitations.

VOLUNTEER APPLICATION

In order to aid staff in processing your application, please be sure to indicate the days and times you will be available and the type of volunteer service you are applying for. An incomplete application may delay processing of your registration. Use the reverse side of this application or attach an additional page to summarize any special skills or qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports. Thank You!

FIRST (PARENTS/GUARDIAN'S NAME IF APPLICABLE)

LAST

Date of Birth

ADDRESS

CITY, STATE, ZIP

CELL PHONE (AREA CODE)

OCCUPATION

E-MAIL ADDRESS

HOME / ALT PHONE (AREA CODE)

INDICATE THE TYPE OF VOLUNTEER OPPORTUNITY YOU ARE INTERESTED IN:

COMMUNITY OUTREACH - EDUCATIONAL ACTIVITY - ADMIN SUPPORT / RECEPTION - FACILITIES / EQUIPMENT MANAGEMENT

USING THE FORM BELOW, INDICATE THE DAY(S) AND TIME(S) YOU EXPECT TO BE AVAILABLE FOR VOLUNTEER SERVICE?

	Monday	Tuesday	Wednesday	Thursday	Friday	Weekends
Morning	_____	_____	_____	_____	_____	_____
Afternoon	_____	_____	_____	_____	_____	_____
Evenings/Nights	_____	_____	_____	_____	_____	_____

Background investigation authorization

I understand, in consideration of my application, a background investigation will be conducted. I understand this investigation may include, but is not limited to, a criminal background check in the files of any Federal, state or local justice agency, driving history, performance of medical examinations, drug screening or reference verification. I understand the requested information is for the sole purpose of gathering accurate information for volunteer services at Unity Hall Community Center. I have read and understand the above and by my signature below I consent to these statements.

SIGNATURE: _____

DATE: _____